

**WORKFORCE DEVELOPMENT  
Lake Charles Division**

**BOP Reentry Coordinator Contacts**

- South Central Region Reentry Affairs Coordinator Directory  
[www.bop.gov](http://www.bop.gov)

**Identification of Barriers**

- [Barriers Identification Worksheet:](#)

**Necessary Documentation**

- Valid State I.D. or Driver's License  
<http://www.dmv.org/la-louisiana/drivers-license.php>
- Social Security Card  
<http://www.socialsecurity.gov>
- Master Job Application  
[http://www.worksmart.ca.gov/tips\\_application\\_fact\\_sheet.html](http://www.worksmart.ca.gov/tips_application_fact_sheet.html)
- Resume Example  
<http://www.exampleresumes.org>

**Assessment Tools**

- Louisiana Work Ready  
<http://www.laworks.net>
- Career Info Net  
<http://www.careeronestop.org/Skills/SkillCenterHome.asp>
- Beaugard Community Action Association, Inc.  
104 West Port Street  
DeRidder, LA 70634  
(337)463-8382

**Education Information**

- Louisiana Jobs and Career Center  
<http://www.lajacc.org/training> or call (888)487-2700

- The Open Door  
1605 Broad Street  
Lake Charles, LA 70601  
(337)436-6700
- Calcasieu Parish School System Adult Education Department  
1015 6<sup>th</sup> Avenue  
Lake Charles, LA 70601  
(337)217-4220
- Literacy Council of Southwest Louisiana  
Central School Arts & Humanities Center  
809 Kirby Street, Suite 126  
Lake Charles, LA 70601  
(337)494-7000  
<http://literacyswla.org>
- Beauregard Parish Adult Education  
506 Martin Luther King Drive  
DeRidder, LA 70634  
(337)462-2707
- Delta School of Business & Technology  
517 Broad Street  
Lake Charles, LA  
(337)439-5765
- Sowela Technical College  
3820 Senator J. Bennett Johnston Avenue  
Lake Charles, LA 70601  
(337)491-2698
- McNeese State University  
4205 Ryan Street  
Lake Charles, LA 70609  
(337)475-5000 or (800)622-3352  
<http://www.mcneese.edu>
- Vernon Parish Adult Education  
15014 Lake Charles Highway  
Leesville, LA 72446  
(337)531-4091 or (337)537-3135
- Northwestern State University (Leesville, LA)  
3329 University Parkway  
Leesville, LA 71446  
(337)392-3100  
<http://leesville.nsula.edu>

- Reading Education for Adult Development (READ)  
709 East 7<sup>th</sup> Avenue  
Oakdale, LA  
(318)215-0490
- Louisiana Technical College - Oakdale Campus  
117 Highway 1152  
Oakdale, LA 71463  
(318)335-3944  
[www.ltc.edu](http://www.ltc.edu)

### **Job Search Tools**

- Business and Career Solutions Center  
4250 5<sup>th</sup> Avenue  
Lake Charles, LA 70605  
(337)475-4900
- Safety Council of Southwest Louisiana  
1201 Ryan Street  
Lake Charles, LA 70601  
(337)436-3354  
[www.safetycouncilswla.org](http://www.safetycouncilswla.org)
- Career Info Net  
<http://www.careeronestop.org/Skills/SkillCenterHome.asp>
- Louisiana Rehabilitation Services  
3616 Kirkman Street  
Lake Charles, LA 70607  
(337)475-8038 or (800)520-0589
- Louisiana Rehabilitation Services  
451 Nolan Trace  
Leesville, LA 71446  
(337)238-6424
- Bearegard Career Solutions Center  
1102 West First Street  
DeRidder, LA 70634  
(337)462-5838

- Vernon Parish Office of Community Services  
302 Vernon Street  
New Llano, LA 71461  
(337)238-7030  
[www.dss.state.la.us](http://www.dss.state.la.us)

### **Interviewing Skills and Appropriate Dress**

- Interview Preparation  
<http://www.job-interview.net/index.htm>
- Dress for Success  
[http://www.quintcareers.com/dress\\_for\\_success.html](http://www.quintcareers.com/dress_for_success.html)

### **Public Transportation**

- Department of Public Works Transit Division  
4331 East Broad Street  
Lake Charles, LA 70615  
(337)491-1253

(The Transit Division provides bus transportation for residents within the City of Lake Charles.)

- Calcasieu Parish Police Jury Office of Community Services  
(337)721-4020

(Calcasieu Parish Transit (CPPT) system offers transit services to residents outside the city limits on a response driven system.)

### **Benefits to Employers**

- Work Opportunity Tax Credit  
<http://www.doleta.gov/business/incentives/opptax>
- Federal Bonding Program  
<http://www.bonds4jobs.com>

**Workforce Development Point of Contact**

USPO Clint K. Mitchell

Lake Charles Division

(337)437-3891 x 111