

# Workforce Development

## BOP Reentry Coordinator Contacts

South Central Region Reentry Affairs Coordinator Directory

[www.bop.gov](http://www.bop.gov)

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## Identification of Barriers

<http://156.124.150.160/pdfs/barriersworksheet.pdf>

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## Necessary Documentation

### ● Birth Certificate

As a resident of Rapides, Grant, Concordia, Catahoula, Avoyelles, LaSalle, Natchitoches, or Winn Parish, you may obtain this document from your local health department or the Louisiana Department of Health and Hospitals, Vital Records Registry. Please see the following contact information for these agencies:

Office of Public Health  
Parish Health Units

<http://www.dhh.louisiana.gov/offices/>

### **Rapides**

1200 Texas Ave., P.O. Box 11767  
Alexandria, LA 71307  
(318) 487-5282 or (318) 487-5557

### **Grant**

513 Eighth Street, P. O. Box 232  
Colfax, LA 71417  
(318) 627-3133 or (318) 627-2981

### **Concordia**

905 Mississippi Ave., P.O. Box 826  
Ferriday, LA 71334  
(318) 757-8632 or (318) 757-7654

### **Catahoula**

First Floor Courthouse  
309 Short Street, P. O. Box 240  
Harrisonburg, LA 71340  
(318) 744-5261 or (318) 744-9344

Second Floor, Old Courthouse Bldg.  
Vidalia, LA 71373  
(1st,3rd,4th Wed)  
(318) 336-5519  
(Direct mail to Ferriday Office)

### **Avoyelles**

657 Government Street  
Marksville, LA 71351  
(318) 253-4528 or (318) 253-0862

### **LaSalle**

305 N. First Street, P.O. Box 17  
Jena, LA 71342  
(318) 992-4842 or (318) 992-6593

### **Natchitoches**

625 Bienville Street  
Natchitoches, LA 71457  
(318) 357-3132 or (318) 357-3136

### **Winn**

301 W. Main Street, P.O. Box 111  
Winnfield, LA 71483  
(318) 628-2148 or (318) 628-6822

Louisiana Department of Health and Hospitals  
Office of Public Health  
Vital Records Registry  
P. O. Box 60630  
New Orleans, LA 70160  
(504) 568-5152 or (800) 454-9570  
Cost: \$15.00

<http://www.dhh.louisiana.gov/offices/?id=79>

### ● Social Security Card

Contact your local social security office and provide documentation to prove your identity. (Examples of documents which are acceptable include a driver's license, passport, employer ID card, School ID card, Military ID card, etc.).

Social Security Administration Offices - [www.ssa.gov](http://www.ssa.gov)

Social Security Administration  
3401 North Boulevard  
Alexandria, LA 71301  
(800) 772-1213 or (318) 445-0549  
Parishes Served: Rapides, Avoyelles, Grant, Concordia, Catahoula, LaSalle

Social Security Administration  
107 S. Williams Avenue  
Natchitoches, LA 71457  
(800) 772-1213 or (318) 357-1818  
Parishes Served: Natchitoches, Winn

● **Driver's License or State Identification card**

Contact your local Office of Motor Vehicles facility. Bring documentation to prove your identity.

**Grant Parish**  
Colfax Office of Motor Vehicles  
306 8<sup>th</sup> Street  
Colfax, LA 71417

**Cathoula Parish**  
Jonesville Office of Motor Vehicles  
1104 Fourth Street  
Jonesville, LA 71343

**LaSalle Parish**  
P. O. Box 95  
First & Catahoula Street  
Jena, LA 71342

**Concordia Parish**  
Vidalia Office of Motor Vehicles  
4951 Hwy 84 East  
Vidalia, LA 71373

**Winn Parish**  
Winnfield Office of Motor Vehicles  
Courthouse Building, Room 1  
100 West Main Street  
Winnfield, LA 71483

**Avoyelles Parish**  
Marksville Office of Motor Vehicles  
311 North Monroe  
Marksville, LA 71351

Bunkie Office of Motor Vehicles  
1136 Shirley Road  
Bunkie, LA 71322

**Natchitoches Parish**  
Natchitoches Office of Motor Vehicles  
#10 Bienville Square  
Natchitoches, LA 71457

Natchitoches Reinstatements  
#9 Bienville Square  
Natchitoches, LA 71457

**Rapides Parish**  
Alexandria Office of Motor Vehicles  
5602 Coliseum Blvd.  
Alexandria, LA 71303

Alexandria Reinstatements  
5602 Coliseum Blvd.  
Alexandria, LA 71303

Pineville Office of Motor Vehicles  
831 Main Street  
Pineville, LA 71360

(Additional Information available at <http://www.expresslane.org/locations.html>)

- Career Solutions- Finding the Right Job, Career Planning Guide, Career Services  
[www.laworks.net](http://www.laworks.net)
- Internet Career Connection  
<http://www.iccweb.com/index.html>
- ONET Interest Profiler  
<http://www.ioscar.org/wa/ip/ipintro.asp>
- ONET Skills Search  
<http://online.onetcenter.org/>

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## **Educational Information**

- Louisiana Department of Education  
<http://www.louisianaschools.net/>
- Adult Education Centers

### **Rapides Parish**

Rapides Adult Education Center  
1323 Vance Avenue  
Alexandria, LA 71301  
Contact person: David Phillips  
(318) 445-7017

### **Grant Parish**

Grant Parish Adult Education  
P. O. Box 208  
Colfax, LA 71417  
Contact Person: Brenda Valee  
(318) 627-3274

### **LaSalle Parish**

LaSalle Parish Adult Education  
P. O. Box 1167  
Jena, LA 71342  
Contact person: Barbarean Elmore  
(318) 992-8884

### **Natchitoches Parish**

Natchitoches Parish Adult Education  
800 Koonce Street  
Natchitoches, LA 71458-0016  
Contact Person: Cindy Baptiste  
(318) 352-3348

### **Concordia Parish**

Concordia Parish Adult Education  
P. O. Box 950  
4358 Hwy 84 West  
Vidalia, LA 71373  
Contact person: Fred Butcher  
(318) 336-4226

### **Catahoula Parish**

Catahoula Parish Adult Education  
P. O. Box 290  
Harrisonburg, LA 71340-0290  
Contact person: Esther Watson  
(318) 744-5727

### **Avoyelles Parish**

Avoyelles Parish Adult Education  
221 Tunica Drive West  
Marksville, LA 71351  
Contact person: Maxwell Desselle, (318) 253-5982  
Contact person: Lisa Thevenot, (318) 253-5511

- Literacy Programs

Partners in Literacy of Central Louisiana  
817 16<sup>th</sup> Street  
Alexandria, LA 71301  
Contact person: Darlene Dorsey  
(318) 448-9070

The United Way of Central Louisiana  
[http://uwcl.org/Funded\\_Programs.php](http://uwcl.org/Funded_Programs.php)

- Technical/Vocational Training

Technical schools provide technical and vocational education to people who are looking for a career in a specific vocation. Examples of programs offered are Accounting Technology, Automotive Technology, Collision Repair Technology, Computer Electronics Technology, Developmental Studies, Diesel Powered Equipment, Drafting and Design Technology, Electrician, Industrial Electronics Technology, Machine Tool Technology, Major Appliance Repair, Nursing Assistant, Office Systems Technology, Patient Care Technician, Practical Nursing, Pre-Allied Health, Welding, General Education, etc.

The following schools are available in the Central Louisiana area: <http://region6.ltc.edu/>

Louisiana Technical College - Alexandria Campus  
4311 S. MacArthur Drive  
Alexandria, LA 71302  
(318) 487-5439 or (318) 487-5443

Louisiana Technical College - Huey P. Long Campus  
303 South Jones Street  
Winnfield, LA 71483  
(318) 628-4342 or (318) 628-3815

Louisiana Technical College - Rod Brady Extension  
521 East Bradford Street  
Jena, LA 71342  
(318) 992-2910

Louisiana Technical College  
Natchitoches Campus  
6587 Highway 1 Bypass  
Natchitoches, LA 71457  
(318) 357-3162

Louisiana Technical College  
508 Choupique Street  
Cottonport, LA 71327  
(318) 876-2401 or (318) 876-2701

Hessmer Extension  
Hessmer, LA 71341  
(318) 563-8685

Louisiana Technical College  
Shelby M. Jackson Campus  
2100 E.E. Wallace Boulevard  
Ferriday, LA 71334  
(318) 757-6501

- Vocational Rehabilitation

Vocational rehabilitation is a career development program that offers people with disabilities services designed to provide them with skills and resources to find employment. To be eligible for vocational rehabilitation services, the individual must: (1) have a physical or mental disability which results in a substantial impediment to employment; and (2) be able to benefit from vocational rehabilitation services in terms of employment; and (3) require vocational rehabilitation services to prepare for, enter, engage in, or retain gainful employment. Contact the nearest LRS Regional Office listed below for more information or obtain guidance on the web at [http://www.laworks.net/WorkforceDev/LRS/LRS\\_Rehabilitation.asp](http://www.laworks.net/WorkforceDev/LRS/LRS_Rehabilitation.asp).

Alexandria Region VI  
900 Murray Street, Suite H-100  
Alexandria, LA 71301

Phone: (318) 487-5335 (Voice or TDD)

Toll-free: 1(800) 520-0578

Parishes Served: Avoyelles, Catahoula, Concordia, Grant, LaSalle, Rapides, Vernon, Winn

- Colleges and Universities

Louisiana College - Pineville, Louisiana

<http://www.lacollege.edu/>

Louisiana University at Alexandria - Alexandria, Louisiana

<http://www.lsua.edu/>

Northwestern State University - Natchitoches, Louisiana

<http://www.nsula.edu>

The following websites provide additional information regarding education and financial aid.

<http://www.fafsa.ed.gov/#>

[www.doe.louisiana.gov](http://www.doe.louisiana.gov)

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## Job Search Tools

- Louisiana Department of Labor  
<http://www.ldol.state.la.us/>
- Louisiana Workforce Commission  
[www.laworks.net](http://www.laworks.net)
- Career One Stop  
[www.careeronestop.org](http://www.careeronestop.org)  
[www.servicelocator.org](http://www.servicelocator.org)
- Rapides Parish Library  
<http://lajacc.com/>
- Alexandria Chamber of Commerce  
<http://www.alexchamber.com/>
- Natchitoches Chamber of Commerce  
<http://natchitocheschamber.com/>
- Winnfield Chamber of Commerce  
<http://www.winfieldchamber.biz/>
- Vidalia Chamber of Commerce  
<http://vidaliala.com/quality.htm>
- Marksville Chamber of Commerce  
<http://www.marksvillechamberofcommerce.com/>
- Bunkie Chamber of Commerce  
<http://bunkiechamber.net/>
- Jena Chamber of Commerce  
<http://jenalouisiana.net/communitylinks.html>
- Louisiana Works - One Stop Career Centers

Services include Louisiana Virtual One Stop (LAVOS); resource room with computers/internet, copying machines, etc.; local, state, and national newspapers; job referral and placement; job search workshops; internet claim filing;

and more. The following is list of workforce centers in the Central Louisiana area. [www.laworks.net](http://www.laworks.net)

Rapides Workforce Center  
5610-B Coliseum Boulevard  
Alexandria, LA 71303  
(318) 487-5532

Rapides Broadway Satellite Office  
712 Broadway Avenue  
Alexandria, LA 71302  
(318) 442-6286

Rapides Glenmora Satellite Office  
1120 7<sup>th</sup> Avenue  
Glenmora, LA 71433  
(318) 419-0141

Rapides Lecompte Satellite Office  
1610 Veterans Avenue  
Lecompte, LA 71346  
(318) 419-0141

Grant Workforce Center  
207 Main Street  
Colfax, LA 71417  
(318) 627-5251

Catahoula Workforce Center  
204 Sicily Street, Suite 2  
Harrisonburg, LA 71340  
(318) 744-5672

LaSalle CAA  
204 Sicily Street  
Harrisonburg, LA 71340  
(318) 744-5445

LaSalle Workforce Center  
1050 Courthouse Street  
Room 25 (in the Basement)  
Jena, LA 71342  
(318) 992-8264

Concordia Workforce Center  
107 North E.E. Wallace Boulevard  
Ferriday, LA 71334  
(318) 757-9213

Avoyelles Workforce Center  
320 Cottage Street  
Marksville, LA 71351  
(318) 240-8820

Winn Workforce Center  
201 North Beville, Suite 2  
Winnfield, LA 71483  
(318) 628-4641

Natchitoches Job Center  
303 Bienville Street  
Natchitoches, LA 71457  
(318) 357-3145

Natchitoches Workforce Center  
714 Fourth Street  
Natchitoches, LA 71457  
(318) 357-3275

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## Interviewing Skills and Appropriate Dress

- Career Resource Toolkit for Job-Seekers  
[http://www.quintcareers.com/career\\_resources.html](http://www.quintcareers.com/career_resources.html)
  - Rapides Parish Library - Job Search Resources  
[http://lajacc.com/job\\_search\\_resources](http://lajacc.com/job_search_resources)
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## Public Transportation

- Alexandria Transportation Authority (Service to Alexandria and Pineville, LA)  
<http://www.cityofalexandrialala.com/bus-transit>

- Louisiana Transit Resource Guide  
<http://www.dotd.state.la.us/intermodal/transit/resource/index.htm>
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## **Benefits to Employers**

- Work Opportunity Tax Credit  
<http://www.laworks.net/Downloads/WFD/WOTCLetter.pdf>
  - Federal Bonding Program  
<http://www.bonds4jobs.com/>
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